

Recommendation Letter

Dear Professor [Name],

I am writing this letter with a few purposes, and I am addressing you since you are the person capable of assisting me in my intentions in the first place. Let me briefly explain to you what my intentions are and what your possible role in making my dream happen would be.

As you may recall, I was one of the most active students in your [Name of Class] class. Now that I have completed so many courses and gained enough experience, I believe I am capable of working on the Ph.D. degree, majoring in the business area. However, it would be impossible without the definite proof of my knowledge. I will show the level of my knowledge during the entrance exams and any specific interviews. At the same time, I will need somebody to prove I am a great learner and a dedicated student capable of working on the Ph.D. level courses. This is when I would like to call on to your kind assistance, as I have the intention of requesting a recommendation letter from you. I believe you will provide a truly independent opinion about my performance doing classes, as well as any other memories you will find necessary to be shared with the Ph.D. admission committee.

Provided you would be eager to assist me, I would also kindly request you for the permission to reveal your name. This is due to the potential necessity of the admission committee to contact you for the verification of the data provided. Thus, if you do not object, I will indicate your name on the recommendation letter and only in case of the great need, you will be contacted by the admission committee members.

Thank you for your time and looking forward to your positive reply.

Your faithful student,

Fahad Feraas